

KEY QUALIFICATIONS

Highly talented and accomplished Architect, Certified General Contractor, Business Developer and Project Management professional with more than 22 years of experience. Proven management skills, construction supervision, and design expertise with the ability to lead all phases of development, design and construction projects across multiple disciplines and building facilities management. Adept at scheduling, budgeting, estimating, costing, contract negotiation, and contractor supervision. Highly knowledgeable in general building trades, purchasing, and inventory control. Extensive familiarity with safety, codes, OSHA regulatory compliance, and on-site management. Ability to perform feasibility studies and recommend cost reductions. Team builder that accomplishes integration and coordination with customers, architects, consultants, contractors, and county officials. Project manager constantly ensuring attention to details and progress. Fluid in English and Spanish.

Areas of Excellence

- Team Leader, solution seeker, creative, good coordinator and organizer, high capacity for team work and for working under pressure.
- Project Manager/Production, constantly ensuring attention to detail and progress.
- Budget analysis and contract administration.
- Quality control, safety and compliance management.
- Organization and time management.
- Construction planning and schedule.
- Estimating and job costing.
- Permitting and Building Code Compliance (Florida Building Code, International Code and A.D.A).
- Proficient in the design process and construction administration to assure a timely completion within the stipulated budget.
- Proficient in AutoCAD, REVIT, Microsoft Office, PowerPoint (high standards and professional presentations), Photoshop, QuickBooks, Microsoft Project.

PROFESSIONAL EXPERIENCE

6/2008 – PRESENT **PARTNER/PRINCIPAL**, DESIGN AND CONSTRUCTION INNOVATIONS,

Manage all aspects of business development, design and construction projects including initial planning, acquiring permits, submitting bids, creating a budget, scheduling construction and overseeing field operations. Direct personnel operations, conduct hiring, manage staff and provide training. Schedule subcontractors and develop criteria needed for subcontractor assignments. **Land O' Lakes, Florida, USA. (www.DCInnovations.net).**

7/2013 – 8/2017 **SENIOR CONSTRUCTION PROJECTS MANAGER**, PASCO COUNTY.

Manages, plans, coordinates and supervises the activities of staff, architects, engineers, contractors and vendors to complete construction of new County facilities, expansion and renovation of existing buildings and capital improvements to existing facilities. Oversees capital expenditure and construction project budgets, coordinates and conducts contract negotiations and monitoring. Oversees contracted labor for capital projects. Responsible for resolutions and recommendations concerning unplanned increases in project costs. Pasco County, Florida, USA. (www.pascocountyfl.net).

12/2012–7/2013 **PROJECT MANAGER**, NOVUM STRUCTURES,

Play an integral part in the overall planning and execution of projects. Responsible for pulling together the necessary internal and external resources for the planning, logistics, scheduling and

installation of assigned high-tech projects in addition to managing the budget within the commitments of the contracts. Define and execute overall standards for the project with regard of safety, quality, schedules, and deadlines. **Sarasota, Florida, USA. (www.novumstructures.com).**

- 6/2004 – 7/2012 **SENIOR PROJECT MANAGER (CONSTRUCTIONS AND DESIGN)**, KH CONSTRUCTION & DEVELOPMENT,
Managed construction projects from early development to completion, including medical offices, surgery centers, radiology clinics, dental offices, commercial, retail, educational and residential buildings. I was responsible for sourcing and negotiating with trades, procuring and negotiating contracts, estimating, full project reporting, acquiring permits, submitting bids, creating budgets, applicable codes research, and project scheduling. I achieved this with strong communication skills with clients, consultants, tradesmen/sub-contractors, county inspectors, building departments and fire department.
Tampa, Florida, USA. (www.verobeachococeanhomes.com, www.kevinhowellconstruction.com)
- 8/2001-5/2004 **PROJECT CAPTAIN / ARCHITECT**, ELEMENTS ARCHITECTS,
Staff Architect involved in many administrative aspects of educational, medical and residential design, including client relations, programs' preparations, and design proposal presentations. Coordinated with engineering consultants. Prepared cost estimates, construction drawings, and specifications.
Tampa, Florida, USA. (www.elementstampa.com)
- 2/1996-12/2000 **CONSTRUCTION SUPERINTENDENT / PROJECT COORDINATOR**, CORPORACIÓN SOTERM, C.A.,
Participated in the design and construction of airport projects in Maturin, Barcelona. Designed renovations for new terminals in Maiquetia (Caracas) and Maracaibo. Followed FAA policies and standards. Planned up-scale residential developments, educational facilities and shopping malls. Venezuelan Representative of Building Products Manufacturers: ALCOA, CENTRIA, VELUX.
Caracas, Venezuela

EDUCATION

- 2005 **MASTER OF BUSINESS ADMINISTRATION (M.B.A.)**, FLORIDA METROPOLITAN UNIVERSITY, Tampa, Florida.
- 2000 **MASTER OF BUSINESS MANAGEMENT (MARKETING)**, JOSE MARIA VARGAS UNIVERSITY, Caracas, Venezuela.
- 1997 **B.Sc. ARCHITECTURE (5 YEARS ARCHITECTURE PROGRAM/PROFESSIONAL DEGREE)**, CENTRAL UNIVERSITY OF VENEZUELA, Caracas, Venezuela.
Approved and meet the educational standards of the National Council of Architectural Registration Board's Education Committee (NCARB), NAAB and EESA.

PROFESSIONAL LICENCES AND AFFILIATIONS

- **Pasco County Planning and Zoning Commission**, part (5 appointed members) of the Pasco County Planning and Zoning Commission. The Planning Commission holds public hearings and transmits to the Board of County Commissioners recommendations on zoning district amendments, conditional use applications, proposed Master Planned Unit District zoning amendments, and Operating Permit Applications.
- **North Tampa Bay Chamber of Commerce**, part of the Board of Directors of the North Tampa Bay Chamber of Commerce, formerly the Greater Wesley Chapel Chamber of Commerce. The chamber of commerce serving businesses in New Tampa, Wesley Chapel, Land O' Lakes, Trinity, Odessa, and northern Hillsborough County.
- **CGC, Licensed Certified General Contractor in the State of Florida**, CGC#1519173
- **AIA**, American Institute Architects International # 30469792
- Venezuela **Registered Architect**, License # 5.918, College of Engineers of Venezuela, License # 113.504